**MC2STEM High School**

**August 8, 2017**

**Meeting Summary Notes**

**Attending:**

* ***Friends of MC2STEM - Board Members***Bob House, Fe MacKinnon, Jan Morrison, Andrea Vullo, Debbie Jackson
* ***CMSD***Eric Gordon, Dr. Tiffany Darby
* ***BVU Consultant***Lauren Gliha

**Objective:**

CEO Eric Gordon has called this group together to charge them with reengaging and repopulating the Board of Friends of MC2STEM High School.

**Discussion Notes:**

1. ***Engage BVU to help reengage and restructure the Board***

* CMSD has a strong record of positive work with BVU. BVU has prepared a proposal to work with the Friends of MC2STEM. Eric encouraged the Board to review the proposal and make any suggestions or edits. CMSD will cover the fees.

1. ***Code of Regulations:***

* Existing board members should use the current code to fully populate the board. **Once the board is populated, the Code may be altered to fit the Board’s needs**
* Current maximum number of board members is 10, minimum is 5
* Must give 7 days advance notice of meetings
* Young professional members are non-voting (they don’t count in quorum and cannot vote for the officers or new board members)
* Amanda and Sam will need to transfer their current responsibilities of Secretary and Treasurer to voting board members. Excellent records were kept and will be given to Fe to store on the school’s network.
* Bob was elected as President (Interim) by the majority (quorum is a majority) that were present. Officers are elected for 1 year term ; limit 3 consecutive terms
* Board members are elected for 2 year terms; no term limits
* There are 5 Committees listed in the code
* Role of Board – this is also detailed out in the Code. Eric Stressed really reviewing this and discussing any needed changes (after the board is populated).

1. ***Board Composition***

* In the past the Board was very GE-centric and GE has provided excellent support. Moving forward the Board should expand to include a broader diversity of partners. Eric distributed a list. Some partners have representatives coming into the school regularly. Those representatives may or may not be the right choice for the Board.
* Eric would like the Board to consider a representative from CMSD to act as a liaison
* Should we invite representatives from local CDCs?
* Please keep Dr. Darby included on correspondence and approach her with any support the Board needs from Eric’s office

**Next Steps:**

1. Set a Board meeting for September. Board will discuss composition and recruitment at that meeting.